

**Proceedings of the Commissioner, Collegiate Education  
Andhra Pradesh::Mangalagiri  
Present: Dr.Pola Bhaskar, IAS.,**

Rc. No:01/Acad.Cell-Academic Audit/AC-8/2023

Date: 09-10-2023

**Sub:** AP Collegiate Education – Academic Audit – 2021 – 22 & 2022-23 –  
Release of AA Calendar and dates of Academic Audit, Orientation to  
Academic Audit Advisors – Certain Instructions - Reg

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It is to inform that the Commissionerate of Collegiate Education launched Academic Audit as a Quality enhancement initiative with an objective to improve functional efficiency of the Colleges and to promote accountability among the Teaching Staff. The Academic Audit is conducted once in every year in all functional Government Degree Colleges by the team of trained Academic Advisers since 2012.

As NAAC also insists on the conduct of audits on Qualitative and Quantitative Parameters and as the submission of Annual Quality Assurance Report (AQAR) is made mandatory with all evidences, the formats have been revised as per the new Reaccreditation Framework of NAAC and are validated by a group of experts. This will help the colleges to prepare the AQARs promptly and accurately and will help for better grading

The Academic Audit for the Academic year 2021-22 & 2022-23 is planned to be conducted in the month of October. The Principals are informed to upload the consolidated data in the prescribed formats on the websites of the Colleges concerned in the specified folder 'Academic Audit 2021-22 & 2022-23'.

In this connection, the following formats and guidelines are communicated herewith to all the GDCs for the conduct of Academic Audit for the AY 2021-22 & 2022-23.

1. Guidelines on conduct of Academic Audit
2. List of Academic Advisers
3. Action Plan for conduct of Academic Audit for AY 2021-22 & 2022-23.
4. Academic Audit Formats:

Format – I	College Profile
Format – II	Institutional Data
Format – III A	Lecturer wise Data
Format –III B	Format for Physical Directors

Format – III C	Format for Librarians
Format – IV	Observations by AA team and Action taken report by the College Principal

Hence, the Principals of GDCs are instructed to upload the filled in formats on the websites by 13<sup>th</sup> October 2023 without fail. The CCE is planning to conduct an Online Orientation session to the Academic Advisors on 25<sup>th</sup> October 2023. List of the Academic Advisors will be displayed on the website of the APCCE. Time and link to the online training session will be informed on the APCCE-Smart Campus Group. The College wise schedule of the Academic Audit 2021-22 & 2022-23 along with other details will be communicated.

Sd/- Dr. Pola Bhaskar, IAS  
Commissioner of Collegiate Education

(Obtained the approval of the CCE vide e-File No.EHE03-42032(31)/2/2023-ACADEMIC CELL SEC-CCE)

Encls:

1. Guidelines on conduct of Academic Audit
2. Action Plan for conduct of Academic Audit for A.Y.2021-22 & 2022-23
3. Academic Audit Formats

Format – I College Profile

Format – II Institutional Data

Format – III A Lecturer wise Data


Format – III B Format for Physical Directors

Format – III C Format for Librarians

Format – IV Observations by AA team and Action taken report by the College Principal

To  
The Principals of all Govt Degree Colleges  
NRC College Principals  
Copy to the RJDCEs

//Attested//

  
9.10.23  
OSD- (Quality Assurance)